



# CITY OF West Linn

22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

## COMMITTEE FOR CITIZEN INVOLVEMENT Draft MEETING NOTES – August 24, 2021

Members Present: Shannen Knight, Johnathan Bunn, Ed Schwarz, Vicki Olson, Lisandra Mathews (left early), and Councilor Mary Baumgardner  
Members Absent: Dan Tedrow and Gary Walvatne  
Public: Teresa Cummings  
Staff Liaison: Associate Planner Betty Avila

---

Staff Liaison: Betty Avila – [bavila@westlinnoregon.gov](mailto:bavila@westlinnoregon.gov)

### 1. Call to Order

Chair Knight called the meeting to order at 5:30 pm.

### 2. Public Comments

Teresa Cummings commented on the intent of the CCI.

### 3. Discussion: Final Review of HB 2001 Engagement Materials

- [HB2001 Brochure V 2](#). Schwarz suggested edits.
- [HB2001 History of Residential Zoning](#). Schwarz suggested edits.
- [HB2001 Policy Questions](#) Knight commented on the policy document. Schwarz suggested formatting changes.
- [HB2001 Background and Requirements](#) No comments.

### 4. Discussion: Recent emails to CCI

Chair Knight discussed emails Committee members received and whether or not they are within the CCI's purview. After reviewing the CCI bylaws, she stated that she thought that CCI is tasked with not just land use, but broader citizen involvement issues. She suggested that the City Council provide guidance on the matter. Schwarz agreed with Knight's assessment.

Knight summarized concerns over how CAG meeting recordings are posted on the website, the requirement to sign up by noon on the day of the meeting to participate, and the timeframe to post comments.

Olson requested that an IT representative come to the CCI to explain the technical issues with meetings and posting.

Schwarz commented on a notice he received for the ODOT/I205 widening project. He stated his preference for the land use application to be considered by the Planning Commission rather than the

Planning Manager. He wanted the CCI to request that the City Council reroute the land use application decision to the Planning Commission.

Schwarz moved that the CCI send a letter to the City Council requesting that WAP-21-01/WRG-21-01/MISC-21-02, I-205 Corridor Improvements from the Abernathy Bridge to west of 10<sup>th</sup> Street Exit be requested to go to the Planning Commission instead of being a Planning Manager decision in to provide the greatest opportunity for public input. Bunn seconded. **Ayes: Olson, Knight, Schwarz, and Bunn. Nays: None. The motion passed 4-0.**

Chair Knight agreed to write the request letter to the City Council.

Knight discussed a citizen's concern that an email notification about an upcoming PC decision hearing did not include information that the comment period had closed and the additional public input would not be taken.

Councilor Baumgardner suggested that the CCI have a joint work session with the City Council. Knight requested that Staff Liaison Avila make the request.

**5. Items of Interest from the CCI**

Councilor Baumgardner commented about the public input process for a fountain that is proposed in downtown Willamette.

**6. Items of Interest from Staff**

None.

**7. Adjourn**

Chair Knight adjourned the meeting at 6:59 pm.